



**Service Director – Legal, Governance and  
Commissioning**

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Monday 13 December 2021

## **Notice of Meeting**

Dear Member

### **Overview and Scrutiny Management Committee**

The **Overview and Scrutiny Management Committee** will meet in a **Virtual Meeting - online** at **2.00 pm** on **Tuesday 21 December 2021**.

This meeting will be webcast live and will be available to view via the Council's website.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft".

**Julie Muscroft**

**Service Director – Legal, Governance and Commissioning**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

## **The Overview and Scrutiny Management Committee members are:-**

### **Member**

Councillor Elizabeth Smaje (Chair)

Councillor Andrew Cooper

Councillor Andrew Marchington

Councillor Harpreet Uppal

Councillor Habiban Zaman

# Agenda

## Reports or Explanatory Notes Attached

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**Pages**

**1: Membership of Committee**

To receive apologies for absence of Members who are unable to attend the meeting.

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**2: Minutes of Previous Meeting**

1 - 8

To approve the Minutes of the meeting of the Committee held on 9<sup>th</sup> November 2021.

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**3: Interests**

9 - 10

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

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**4: Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

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**5: Deputations/Petitions**

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

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## **6: Public Question Time**

The meeting will hear any questions from the general public in accordance with Council Procedure Rule 11.

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## **7: Kirklees Armed Forces Covenant Progress Report and the Armed Forces Bill 2021/22** 11 - 20

The Committee will receive a report which provides:

- An update on the work of the Kirklees Armed Forces Covenant Board
- An overview of the Armed Forces Bill 2021/22 and the associated preparatory work being undertaken in conjunction with partners.

Contact: Vina Randhawa, Democracy Manager

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## **8: Local Government Association Corporate Peer Challenge - Progress Report** 21 - 34

The Committee will give consideration to a progress report on Council activity relating to the key recommendations outlined in the 2019 Local Government Association (LGA) Corporate Peer Challenge Report.

Contact: Michelle Hope, Programme Manager, Policy, Partnerships and Corporate Planning

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## **9: Work Programme 2021-22** 35 - 42

To give consideration to the Committee's Work Programme for 2021-22.

Date of next meeting: 3<sup>rd</sup> February 2022.

Contact: Sheila Dykes - Principal Governance and Democratic Engagement Officer

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